

Nova Scotia Grandmasters Curling Association

Constitution

Article 1 **The name** of the organization is the Nova Scotia Grandmasters Curling Association.

Article 2 **The mission** of the Nova Scotia Grandmasters Curling Association is:

1. To promote curling at the Grandmaster level in Nova Scotia for men and women at least 70 years of age by May 31 of the year of the provincial championship.
2. To foster good relations with Grandmaster participants, our sponsors, The Mayflower Club and the Nova Scotia Curling Association.
3. To encourage other provinces to adopt their own Grandmaster competitions.
4. To provide a provincial competition in order to determine a Nova Scotia Grandmasters Curling Champion for men and women.

Article 3 **The Executive**

a. **President** has responsibility for:

1. General supervision over all executive members
2. Ensuring that the mission statements of the Nova Scotia Grandmasters Curling Association are realized.
3. Designing the agenda (Annual General Meeting and executive meetings) and chair the meetings
4. The finances of the Nova Scotia Grandmaster Curling Association
5. Coordinating the changes/modifications to the website and liaising with the Website coordinator.
6. All communications on behalf of the executive.
7. The encouragement and recruitment of new members to the executive.
8. Completing a two year term of office. This term may be extended in annual increments subject to ratification by the executive.
9. Promoting competitive curling at the Grandmasters level in Nova Scotia.
10. The election of the incoming president, vice-president, secretary and treasurer will take place at the Annual General Meeting held during the Nova Scotia Championships.

b. **Vice president** has responsibility for:

1. Performing all the duties pertaining to the office of the president in the absence of the President or in the case of his/her inability to act.
2. Completing a two year term of office. This term may be extended in annual increments subject to ratification by the executive.

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- c. **Secretary** has responsibility for:
 - 1. Taking minutes at meetings.
 - 2. Coordinating correspondence for Executive.
 - 3. Maintaining a current record of Constitution and By-Laws.
 - 4. Completing a two year term of office. This term may be extended in annual increments subject to ratification by the executive.

- d. **Treasurer** has responsibility for:
 - 1. Being in charge of the financial accounts of the Nova Scotia Grandmasters Curling Association.
 - 2. Receiving, reviewing and paying where appropriate, all invoices,
 - 3. Presenting a financial report at executive meetings
 - 4. Completing a two year term of office. This term may be extended in annual increments subject to ratification by the executive.
 - 5. Cheques must be signed by 2 of the President, Treasurer, and Secretary.

- e. **Past President**
 - 1. Is a member of the executive and takes on responsibilities as determined by the president.

- f. **Members-at-Large**
 - 1. Take on responsibilities as determined by the President.

Article 4

Motions at executive meetings

- 1. A quorum is a majority of the executive. Teleconferencing constitutes attendance.
- 2. Motions will be presented at executive meetings only if there is a quorum.
- 3. For a motion to pass, a majority of the executive must agree.
- 4. Each executive member has one vote including the chair at executive meetings.
- 5. Proxy votes will not be permitted at any executive meeting.
- 6. All amendments to the Constitution and By-Laws will be recorded and appear as a permanent record in the Constitution and By-Laws. The date of approval of the amendment will also be recorded.

Article 5

Amendments, Elections, Representation and Year-End

- 1. The executive of the Nova Scotia Grandmasters Curling Association will be elected at the Annual General Meeting. The AGM will be held during the Provincial Play downs.

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2. Notices of motion to amend the Constitution shall be presented at the previous Annual General Meeting. Amendments will require simple majority vote of members (executive and registered players).
3. Amendments to the By-Laws will pass by executive majority vote.
4. Ex-officio member(s) of the executive shall:
 - a. Be appointed by the executive,
 - b. Be non-voting members,
 - c. Take on responsibilities as determined by the president.
5. The financial and operational year of the Nova Scotia Grandmasters Curling Association will be from May 1 to April 30.
6. The Addendum to the Constitution & By-Laws of the Nova Scotia Grandmasters Curling Association should be reviewed annually by the executive of the Nova Scotia Grandmasters Curling Association.